

# North Carolina Society of Radiologic Technologists, Inc. Bylaws

## *Article I – NAME*

The name of this Society shall be the North Carolina Society of Radiologic Technologists, Inc. hereinafter referred to as the Society.

## *Article II – GOVERNANCE*

The Board of Directors shall be the governing body of this Society.

## *Article III – PURPOSE*

The purpose of the Society shall be to advance the professions of radiation and imaging disciplines and specialties; to maintain high standards of education; to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologists.

## *Article IV – MEMBERSHIP*

### Section 1 – Policy

- A. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.
- B. The name of the Society or any of its Board of Directors or its staff, in their official capacities, shall not be used in connection with a corporate company for other than the regular functions of the Society.

### Section 2 – Qualifications

- A. The membership of the Society shall be those persons involved in the medical imaging or radiation therapy profession.
- B. Terms may be adopted by the Society to describe members who are certified or hold an unrestricted license.
- C. All candidates for membership, except Life and Honorary, shall submit the prescribed application form, properly completed, together with the required fees, and shall furnish any additional information as may be required.

### Section 3 – Voting Members

- A. Active: Active members are those who are registered or certified in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license in medical imaging or radiation therapy under state statute. They shall have all rights, privileges and obligations of membership including the right to vote, hold office and serve as a delegate.
- B. Inactive: Inactive members shall be those individuals registered or certified in a primary modality by certification agencies recognized by the ASRT or hold an unrestricted license under state statutes and who are not employed in the medical imaging or radiation

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therapy profession. These members shall have all rights, privileges and obligations of active members including the right to vote and debate; however, they shall not hold office.

- C. Student: Student members are those who are enrolled in primary medical imaging or radiation therapy programs. They shall have all rights, privileges and obligations of Active members. Eligibility for Student membership shall terminate upon initial certification.
- D. Graduate Bridge: Graduate Bridge members are those who meet the following qualifications:
  - 1. have graduated from an accredited program or a program in an accredited institution accepted by certification agencies recognized by the ASRT in their initial medical imaging or radiation therapy program within the past 24 months; or 2. are registered or certified in a primary modality by certification agencies recognized by the ASRT and are within 24 months of their initial certification. They shall have all rights, privileges and obligations of Active members.
- E. Life: Life members are those voting members who have rendered exceptional service by demonstrating an extreme interest in and significant contribution to the Society. Life members shall be selected by a majority vote of the voting members at a business meeting, upon unanimous recommendation by the Board of Directors. They shall have all rights, privileges and obligations of active members. They do not pay dues.
- F. Retired: Retired members are those who hold a certificate of recognition from the American Registry of Radiologic Technologists (ARRT) or equivalent or who meet Social Security Administration requirements for retirement. These members shall have all rights, privileges and obligations of active members except to hold office or serve as a delegate.

### Section 4 – Non-Voting Members

A. Associate: Associate members are those who are or have been employed in the technical, educational, managerial or corporate aspects of the medical imaging and radiation therapy profession and do not qualify for Active membership. They shall have all rights, privileges and obligations of Active members except to vote, hold office or serve as a delegate.

B. Honorary: Honorary members are those persons the Society wishes to honor because of the interest they have shown in the activities of the Society. Honorary members shall be selected by a majority vote of the membership at a business meeting, upon a unanimous recommendation from the Board of Directors. They shall have all rights, privileges and obligations of Active members except to vote, hold office or serve as a delegate.

C. Supporting: Supporting members are those individuals who demonstrate an interest in the medical imaging or radiation therapy profession, but do not qualify for any other established status. They shall have all rights, privileges and obligations of Active members except to vote, hold office or serve as a delegate.

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### Section 5 – Application Fees

The application fee for members shall be uniform and of such amount as is required by the Society and determined by a majority vote of the Board of Directors. Members shall be given at least thirty (30) days' notice prior to the vote of any proposed change.

### Section 6- Dues

A. Dues for all members shall be established by the Board of Directors and requires adoption by a two-thirds (2/3) vote of the voting members present at a business meeting. Notice of such must be given to the membership at least thirty (30) days in advance of the vote.

B. Dues shall be payable annually.

C. No member who is in arrears for dues shall vote, hold office, or receive reports of the transactions of the Society.

### Section 7 - Resignation

Any member shall have the right to resign by written communication to the Society's central office.

### Section 8 - Reinstatement

A member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only after filing a new application and paying the fees as a new member.

## *Article V – OFFICERS*

### Section 1 – Officers

The elected officers of the Society shall be president, president-elect, vice-president, secretary and one (1) board member-at-large. The appointed officer shall be treasurer.

### Section 2 – General Qualifications

A. All officers shall have been voting members for two (2) years preceding nomination with the exception of board member-at-large who will have been a voting member a minimum of one (1) year.

B. All officers shall be employed in the medical imaging or radiation therapy profession.

C. The president, president-elect and vice president shall have served on the Board of Directors or on a committee.

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D. All officers shall be members of the American Society of Radiologic Technologists (ASRT) at the time of nomination and shall remain active members throughout their tenure.

E. An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.

### Section 3 – Duties

A. President:

1. Shall preside at all meetings of the Society.
2. Shall be an ex-officio member of all committees, except the Committee on Nominations.
3. Shall appoint committees unless otherwise provided in the bylaws.
4. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

B. President-Elect:

1. Shall become familiar with the activities of the Society and shall make all preparations necessary for elevation to the office of president.
2. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

C. Vice President:

1. Shall become acquainted with all of the duties of the president.
2. In the absence of the president, the vice-president shall assume the duties of the president.
3. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

D. Secretary:

1. Shall keep the minutes.
2. Shall conduct correspondence.
3. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

E. Board member-at-large:

1. Shall serve as a liaison between the membership and the Board of Directors.
2. Shall serve as the chair of the Ways and Means Committee.
3. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

F. Treasurer:

1. Shall be entrusted with the custody of the Society funds.
2. Shall perform all duties consistent with the office and as outlined in the Society guidelines.

### Section 4 – Election

A. Nominations may be submitted by any Society voting member.

B. Nominations shall be sent to the Committee on Nominations chairman.

C. The chairman shall be appointed by the Board of Directors. The Committee on Nominations is defined in the Standing Rules.

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D. It shall be the responsibility of the Committee on Nominations to prepare the ballot and present all the qualified candidates.

E. Nominations may also be made from the floor of the business meeting where the election takes place.

F. The officers of this Society shall be elected by majority vote of the voting members at a business meeting.

### Section 5 – Terms

A. The vice-president, secretary and board member-at-large shall serve for a term of one (1) year or until their successors have been elected.

B. The president-elect shall serve for a term of one (1) year as president-elect, one (1) year as president and one (1) year as chairman of the Board of Directors.

C. The term shall begin at the close of each annual conference.

D. At the completion of their term all officers shall surrender to their successors all records and properties belonging to the Society.

E. All officers, except the president and president-elect, may be re-elected.

Proposal: Add statement that president-elect and president may not be elected for successive terms, however, may be elected

### F. Section 6 – Installation

The newly elected officers shall be installed into office under the direction of the Board of Directors.

### Section 7 – Vacancies

A. The vice-president shall fill a vacancy in the office of president.

B. A vacancy in the office of president-elect shall remain vacant until the next annual conference when a president shall be elected in the manner provided in the bylaws.

C. A vacancy in any other elective office shall be filled by an appointment unanimously agreed upon by the remaining members of the Board of Directors.

## *Article VI – MEETINGS*

### Section 1 – Annual Conference

The Society shall hold an annual conference for the purpose of installing officers, receiving reports, amending Bylaws, and conducting such other business as may arise; and for presenting educational programs.

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### Section 2 – Special Meetings

Special meetings of the Society may be called at the request of a majority of the Board of Directors. Members shall be notified at least fifteen (15) days in advance of such meetings, together with an agenda statement of the business to be transacted. No business other than that specified shall be transacted at a special meeting.

### Section 3 – Quorum

A quorum shall consist of 25% of the voting members registered at the meeting for that specific day and two (2) officers.

## *Article VII– BOARD OF DIRECTORS*

### Section 1 – Composition

The Board of Directors shall be composed of the chairman of the Board of Directors, president, president-elect, vice-president, secretary, one (1) board member-at-large and treasurer.

### Section 2 – Responsibilities

- A. Be vested with the responsibility of the management of the business of the corporation.
- B. Provide for the audit of the books and accounts of the Society.
- C. Control all funds and/or properties of the Society.
- D. Change the dates or location of an annual conference if found advisable, and in case of state or national emergency, to cancel an annual conference, and to provide for election of officers.
- E. Employ such personnel as may be necessary to conduct the business of the Society.
- F. Make appointments annually in accordance with the standing rules.
- G. Fulfill requirements of ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year.

### Section 3 – Resignation

A director may resign at any time giving written notice to the chairman of the Board of Directors. Unless otherwise specified in the notice, the resignation shall take effect upon the receipt thereof.

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### Section 4 – Meetings

The Board of Directors shall hold meetings at least quarterly. Special meetings of the Board of Directors may be called at the request of at least two (2) members of the Board of Directors.

### Section 5 – Quorum

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

### ***Article VIII– COMMITTEES***

A. The Board of Directors shall establish committees as deemed necessary to aid the Society in conducting its activities. Such committees shall be responsible to the Board of Directors and may be altered or eliminated at any time by the Board of Directors.

B. The president shall annually appoint the chairman of committees unless in conflict with other sections of the bylaws.

### ***Article IX– ELECTRONIC MEETINGS AND COMMUNICATION***

#### Section 1 - Meetings

The Board of Directors and all committees and subcommittees shall be authorized to meet by telephone conference or through other electronic communications media so long as all the members may simultaneously hear each other and participate during the meeting.

#### Section 2 – Communication

All communication required in these bylaws, including meeting notices, may be sent electronically.

### ***Article X– CENSURE, REPRIMAND AND REMOVAL***

A Society member, delegate or Board member may be censured, reprimanded or removed for cause. Sufficient cause includes a violation of the Bylaws or any lawful rule or practice duly adopted by the Society, dereliction of duty, other conduct prejudicial to the interests of the Society, or conduct detrimental to the Society. Such action may occur following completion of the due process procedure.

A. The Board of Directors must receive formal and specific charges in writing against the individual.

B. If the Board of Directors deems the charges to be sufficient, the person charged shall be advised, in writing, of the charges.

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- C. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the person charged at least twenty (20) days before final action is taken.
- D. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- E. The person charged shall have the opportunity to address the charges and be represented by counsel to present any defense to such charges before action is taken.
- F. Censure or reprimand of a member or delegate shall be by majority vote of the entire membership of the Board of Directors.
- G. Censure or reprimand of a Board member shall be by majority vote of the entire remaining membership of the Board of Directors.
- H. Removal of a member or delegate shall be by three-fourths (3/4) vote of the entire membership of the Board of Directors.
- I. Removal of a Board member shall be by three-fourths (3/4) vote of the entire remaining membership of the Board of Directors.

### ***Article XI– SOCIETY DELEGATES TO THE ASRT HOUSE OF DELEGATES***

#### **Section 1 - Delegates**

- A. Two (2) Society delegates shall be elected by a majority vote of the voting members at a business meeting. The Board of Directors will appoint two (2) alternate delegates.
- B. The Society shall submit to ASRT the names of the Society delegates and alternates by the last business day of January or the Society delegate positions shall remain open until after the ASRT House of Delegates' meeting.
- C. The Society has the power to remove delegates.

#### **Section 2 - Qualifications**

- A. A delegate shall show proof of continuing education.
- B. A delegate shall be a voting member of the ASRT and the Society for two (2) years immediately preceding nomination.
- C. A delegate shall have served as an officer, or on the Board of Directors or as a committee member in the Society.
- D. A delegate shall practice in the medical imaging or radiation therapy profession or health care.

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E. A delegate may serve concurrently on the board of any national medical imaging or radiation therapy professional certification or national accreditation agency.

F. A delegate shall have the time and availability for necessary travel to represent the ASRT.

### Section 3 - Responsibilities

A. Society delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.

B. Respond to communications from the ASRT Office, ASRT Board of Directors or from the ASRT House of Delegates.

C. Disseminate information to the Society.

### Section 4 – Absence

A. An absence exists when an elected delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only.

B. It is the responsibility of the delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the meeting as soon as possible. The alternate delegate shall be seated for the meeting only.

C. Any delegate position or alternate delegate position not filled by the elected/appointment process remains open.

D. If the alternate delegate is unable to serve because of extenuating circumstances, the Speaker of the House may seat a qualified delegate for that meeting only.

E. There shall be no on-site credentialing of delegates.

### Section 5 - Vacancies

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

### ***Article XII– AFFILIATE CHARTER AGREEMENT***

The ASRT Charter Agreement may be terminated by the House of Delegates or by a vote of the members of the Society.

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### *Article XIII– PARLIAMENTARY AUTHORITY*

The rules contained in the current edition of Robert’s Rules of Order Newly Revised, shall govern the Society in all cases in which they are applicable unless they are inconsistent with these Bylaws, the Articles of Incorporation, or state or federal law.

### *Article XIV– AMENDMENTS*

Amendment(s) to these bylaws may be made by two-thirds (2/3) vote of the voting members present at any Society business meeting. Notice of such proposed amendment(s) must be sent to all voting members at least thirty (30) days prior to the time of voting. Amendment(s) may be made to the proposed bylaw as long as the motion is not amended beyond the Scope of Notice.

### *Article XV– INDEMNIFICATION*

To the greatest extent of the laws of the State of North Carolina, every officer, director, delegate or employee of the Society shall be indemnified by the Society against all expenses and liabilities, including attorney’s fees, in connection with any threatened, pending or completed proceeding in which the above-mentioned individual is involved by reason of being or having been an officer, director, employee or delegate of the Society if the above- mentioned individual acted in good faith and within the scope of the above-mentioned individual’s authority and in a manner reasonably believed to be not opposed to the best interests of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaws. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, delegate or employee may be entitled.

### *Article XVI– DISSOLUTION*

In the event of dissolution or final liquidation of the Society, all of its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other such organizations organized and operated exclusively for scientific and educational purposes, consistent with those of the Society, as shall be designated by the Board of Directors.

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